



## JOB POSTING

JOB TITLE: Banquet Captain  
LOCATION: Prairie Star Restaurant  
STATUS: **(1) Occasional**  
FLSA: Non-Exempt  
DEPARTMENT: Food & Beverage  
REPORTS TO: Food & Beverage Manager  
SCHEDULE/SHIFT: Varied  
APPLICATION: Submit SAGC application in person, fax or U.S. Mail

MINIMUM QUALIFICATIONS: Banquet server or captain experience preferred. Working knowledge of banquet sets and reading of a Banquet Prospectus. Good communication and customer service skills required.

ESSENTIAL DUTIES: Under the supervision of the Food & Beverage Manager, the Banquet Captain is the liaison between the Catering Manager and the client during events. The Banquet Captain is responsible for coordinating banquet setup and the running of an event. This position ensures all aspects of service are being carried out by banquet servers and/or floor staff. This includes all setup and breakdown from beginning to end of an event. Coordinates with the Banquet Chef and Executive Chef as required.

POSTING DATE: April 16, 2021

CLOSING DATE: Open Until Filled

EMPLOYMENT DATE: To be announced upon final offer of employment

### ADDITIONAL REQUIREMENTS:

Final offers of employment are contingent upon successful results of a drug screen and, if appropriate, verification of driving record or other employment related documents.

Santa Ana Golf Corp, Inc.  
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