

SANTA ANA WOMEN'S GOLF ASSOCIATION(SAWGA)

CONSTITUTION AND BY-LAWS

ARTICLE I – NAME OF ASSOCIATION

The name of this association shall be the Santa Ana Women's Golf Association(SAWGA).

ARTICLE II – PURPOSE

The purpose of this association and its members will be to promote the best interest and true spirit of golf.

To foster and maintain the high standards of golf as established by the USGA.

This association shall be recognized as a friendly/knowledgeable group. Women of various ages and skill level play together and their active participation in events and activities is the basis for the success of the association. Members will strive to earn respect of others for their golf etiquette, their patience with less skilled players, including their ability to play the course in the allotted time. SAWGA will develop an excellent relationship with the Professional and Golf Management Staff and with the Player's Club.

ARTICLE III – MEMBERSHIP

Section 1 – Number of Members

This club shall have an open membership and will remain unlimited in number until further notice.

Section 2 – Membership

All applications for membership in the association shall be made on applications blanks provided by the club(forms will be located at Santa Ana and will also be attached to the newsletters starting in January through March). Each member must have a USGA handicap. New members without a handicap must have at least 5 18-hole scores recorded to establish a handicap. New members with established USGA handicaps shall submit their GHIN numbers on application. Applications for re-admission by former members shall be as for new members.

Membership in this association shall obligate each member to abide by the Constitution and By-Laws and the Standing Rules and/or Operating Policies of the club. The executive board shall have the power, by vote of two-thirds majority, to revoke the membership of any member of the club for conduct in violation of the Constitution and By-Laws and the Standing Rules and/or Operation Policies.

Each member shall pay the association yearly dues determined by the Executive Board. No player may participate in the association or shall compete in any association event unless dues have been paid.

Notice of the annual dues shall be sent to membership on or before January 15th of the current year. The annual dues shall be \$20 plus the Sun Country GHIN card fee for all regular members and \$20 dollars for associate members not carrying their Sun Country GHIN card at the Santa Ana Golf Club. Dues can be paid starting January 1st. If dues are not received by January 31st you will be deactivated from GHIN.

ARTICLE IV – EXECUTIVE BOARD

The Executive Board shall consist of the elected officers, standing committee chairpersons and the Club Professional.

All Executive Board members are charged with the duty of maintaining accurate minutes, reports and/or records to document their area of responsibility. All members upon retiring from the office shall deliver all moneys, accounts, records and all property belonging to the association to their successors in office.

Failure to fulfill the duties of the office for two consecutive months, shall be equivalent to the resignation; and at its next meeting, the Executive Board shall fill the vacancy from the membership.

Special meetings of the Executive Board may be call at any time by the President or Secretary, or in case of their absence or refusal, by any two members of the Executive Board.

ARTICLE V – OFFICERS

Elected officers shall be: President, Vice-President, Secretary, Treasurer, Handicap Chair and Tournament Chair.

The President shall preside at all meetings of the association and the Executive Board. She shall be an ex-officio member of all committees. She shall not vote except in the case of ties. Committee members are part of the board with voting rights.

All newly elected officers shall assume their duties as of January 1st.

A limit of three years will be placed on all offices. After three years, the nomination for all officers will be done by the membership. ***Board members can have a progression of roles i.e the vice president can be nominated for president, etc.

The past president stays on the board for a period of one year.

Should the office of the President become vacant, the Vice-President shall automatically become President immediately following the vacancy. Vacancies occurring in all other offices will be filled by appointment of the Executive Board.

The Vice-President shall, in the absence of the President, preside at said meetings and shall perform such duties as required of the President. She shall serve as Membership Chairman.

The Secretary shall keep all records of the proceedings of the Association and the Executive Board meetings. She shall also be responsible for the newsletter sent out at the beginning of the year and after each tournament.

The Treasurer shall collect and/or receive all moneys due the Association and disburse the same under the discretion of the Executive Board. She shall report at the business meetings on receipts, expenditures and balances. The Treasurer's books shall be audited at the end of each fiscal year by an auditing committee(or the Executive Board) appointed by the President and the report shall be appended to the Treasurer's report. A final report will be made at the last business meeting of the year and again at the first business meeting the following year.

ARTICLE VI – COMMITTEES

The standing committees of the Associations shall consist of the following:

Tournament Chair – the tournament chairperson shall be responsible for all tournaments of the association and shall strive to keep a calendar of events of tournaments of the other clubs where our members would be eligible to play.

Membership Chair – the Vice-President shall serve as Chairperson of the membership committee.

Handicap Chair – the Handicap Chairperson shall be responsible for keeping handicaps posted and/or computing handicaps when necessary or requested. The Handicap Chair is requested to attend Sun Country handicap meetings as required.

The number of members serving on each committee shall be left to the discretion of the committee chairperson

ARTICLE VII – MEETINGS AND FISCAL YEAR

Executive Board meetings will meet as needed at a place to be determined. Any member can inquire about meeting times from any board member if the member would like to attend.

The order of business at the meeting shall be as follows:

1. Minutes from previous meeting
2. Financial report
3. Report of Committees
4. Unfinished business
5. New business
6. Adjournment

The fiscal year of SAWGA shall begin on the first day of January and end on the last day of December.

ARTICLE VIII – QUORUM VOTING AND AMENDMENT OF THE BY LAWS

A majority of the number of Board members shall constitute a quorum for the transaction of business at any meeting of the Executive Board.

By Laws may be amended, altered or repealed and new By Laws may be adopted by a majority vote of the quorum present at any Executive Board meeting.

ARTICLE IX – COMPLAINTS

All complaints shall be in writing, signed by the member making the complaint and addressed to the Secretary of the association, who shall refer same to the Executive Board.

ARTICLE X – STANDING RULES

Rules – The rules of the USGA shall, as far as applicable, be followed. All interpretations of the rules of golf shall be referred to the Club Professional and his/her decision shall be final unless an appeal is made to the Executive Board.

All club rules which might differ from the USGA rules shall be handed out to members during the course of the year.

Tournament Play Days/Pairings- SAWGA is a tournament player's association. One tournament per month will be scheduled during the playing season on an annual basis as determined by the Tournament Committee. The Tournament Committee will decide the format of each tournament.

It will be the responsibility of the Tournament Committee to decide the pairings dependent upon the format of each tournament. Members are expected to accept their pairings without question and to cooperate with the committee at all times.

Members are also expected to be courteous of their different partners; support and patience is required.

Pace of Play – Members are expected to conduct themselves in a proper manner while participating in SAWGA events. Slow play will not be tolerated, especially in tournament play. Any player viewed to be holding up play(falls behind one complete hole or fails to complete 9 holes in 2 hrs and 15 minutes) is subject to a one shot penalty without warning. A ruling established by the USGA. All players in the group are subject to the penalty regardless of who is at fault. Responsibility for pace of play resides with all the players within the group.

Ready Golf – In all SAWGA events, ready golf should be initiated. SAWGA will not adhere to honors golf(exception is match play). If player A is ready to play and Player B has the honor but is not ready, than Player A should play away.

Handicap Maximum – the maximum USGA handicap index of 40.4 will be used in all SAWGA competitions.

Tournament Prizes & Special Awards – All tournament prizes will be determined by the Tournament Chairperson, subject to approval by the Executive Board. Prizes awarded during the golf season will be in the form of merchandise certificates redeemable at the Santa Ana Golf Club or prizes bought by the Tournament Chair approved at the tournament meeting prior to the play day.

Special awards will be designated by the Executive Board/Tournament Committee at the beginning of the year, i.e hole-in-one, birdies, etc.

