



Position Description

The Position Description (PD) provides a complete and accurate description of duties and responsibilities assigned to the position(s). The PD is used to classify the position, as a basis for establishing evaluation standards and to determine selection criteria for filling a vacant position. The foregoing PD is not all-inclusive of the duties to which the employee may be assigned. To ensure maximum flexibility and efficiency, employees will be assigned additional duties as are deemed necessary by Santa Ana Golf Club, Inc.

<u>Position Title</u> Irrigation Technician	<u>Department</u> Maintenance/ Twin Warriors Golf Club or Santa Ana Golf Club	
<u>Physical Work Address:</u> 288 Prairie Star Road, Santa Ana Pueblo, NM 87004	<u>Manager/Supervisor:</u> Golf Course Superintendent II/ Sr. Golf Course Superintendent I	<u>Status:</u> Non-Exempt Full-Time

1. **GENERAL POSITION DESCRIPTION:** Under the direct supervision of the Golf Course Superintendent/Sr. Golf Course Superintendent, and/or Foreman, the Irrigation Technician is responsible for the operation and maintenance of the golf course irrigation systems.
2. **MINIMUM QUALIFICATIONS:** High school graduate or GED certified. Previous experience in golf course irrigation operations preferred. Must possess valid Class D driver’s license upon date of hire and maintain validity throughout employment at SAGC, Inc.
3. **KNOWLEDGE/SKILLS REQUIRED:**
 - Knowledge of basic electricity and hydraulics related to an irrigation system.
 - Ability to troubleshoot and repair irrigation problems.
 - Ability to install irrigation valves, pipes and heads.
4. **DUTIES AND RESPONSIBILITIES:**
 - Repair & Maintain Irrigation System
 - Identify parts and supplies needed for irrigation system.
 - Involvement in daily course preparation, including cup setting, tee markers, and mowing.
 - Occasionally directs a small labor force for special projects related to the irrigation system.
 - Maintain a clean, safe work environment.
5. **SUPERVISORY RESPONSIBILITIES:**

This position does not directly supervise others on a regular basis.

PHYSICAL AND MENTAL REQUIREMENTS AND POTENTIAL HAZARDS:

The following identifies the physical demands and mental requirements and potential hazards typically encountered by this position. Responses should reflect physical demands or exposure to hazards that can be reasonably anticipated and an expectation of the job.

(NA-Not applicable, NE-Not Essential, O-Occasional, F-Frequent)

	NA	NE	O	F
Speaking				X
Hearing				X
Interacting with others				X
Seeing in limited light			X	
Seeing objects at a distance			X	
Seeing objects peripherally			X	
Seeing close work (e.g., typed print)			X	
Distinguishing colors			X	
Reading			X	
Writing			X	
Calculating			X	
Editing		X		
Evaluating			X	
Interpreting			X	
Organizing			X	
Sitting			X	
Walking				X
Running			X	
Bending, Twisting, Kneeling				X
Pushing/Pulling				X
Climbing (includes into/out of cramped spaces)				X
Crawling (includes into/out of cramped spaces)				X
Swimming (Indoors)	X			
Swimming (Outdoors)	X			
Repetitive motion of hands/fingers			X	
Grasping with hand, gripping				X

	NA	NE	O	F
Lifting/carrying 10-25 pounds				X
Lifting/carrying 26-50 pounds			X	
Lifting/carrying more than 50 pounds			X	
Driving (regular class D license – list under # 22)				X
Driving (CDL Class A, B, or C – list class and endorsement under # 19)	X			
Work in/exposure to inclement weather			X	
Work at heights (e.g., towers, poles)	X			
Exposure to dust, chemicals, or fumes, exhaust			X	
Exposure to loud noises			X	
Exposure to infection, germs, or contagious diseases	X			
Exposure to blood, body fluid, or materials potentially contaminated by blood or body fluids	X			
Exposure to needles or sharp implements		X		
Exposure to electrical current (not outlets)			X	
Exposure to smoke, excessive heat, and fire (generally protective services)	X			
Exposure to aggressive/angry people (protective services)	X			
Use of hazardous/dangerous equipment and/or machinery (e.g. chainsaws, explosives)			X	
Firing Weapons	X			
Restraining/grappling with people (protective services)	X			
Other: Standing				X
Other:				

6. MACHINERY/EQUIPMENT USED: All golf course equipment, including tractors, hand tools, skid steer, loaders, mowers, backhoes, trucks, and all other maintenance equipment.

7. REGULATIONS/POLICIES TO MAINTAIN:

- Employee Policies and Procedures
- Employee Safety Handbook

8. SUPERVISORY RESPONSIBILITIES:

X NO, the position does not directly supervise (go to Section 23)

___ YES, the position directly supervises others on a regular basis. If yes, then list all positions supervised by this position and rate the level of supervisory authority exercised by this position for each supervisory action listed.

Employee Certification

I acknowledge that I have read and understand the Position Description for Maintenance Equipment Operator and I agree to perform the requirements set forth in this document.

Signed _____ **Date** _____

Print Name: _____

Manager Certification

I acknowledge that I have reviewed the Position Description for Maintenance Equipment Operator with the above employee and acknowledge their signed receipt of the document.

Signed _____ **Date** _____

Print Name: _____